

## RECENT APPOINTMENTS

Ron Majors, BNAPS President

21 January 2021

### BNAPS Internal Accounting Procedure

BNAPS is a U.S.-based non-profit corporation. As such, each year we must file a U.S. tax return (Form 990). For our 2019 filing, our tax preparation contact at Taurus CPS Solutions based in Ellicott City, MD, recommended that we slightly modify our accounting procedures. Best practices include the segregation of accounting duties, where possible, to limit one person from initiating transactions and reconciling them as well. This internal audit control allows for greater oversight and review to catch errors as well as helps reduce the opportunity for fraud or misappropriation of funds. Although there are no current concerns with the accounting or financial statements, it was recommended that we consider having a second person involved in the accounting process going forward. One area where this would be advantageous would be to minimize a potential U.S. Internal Revenue audit or if we were audited, the process would be simplified. This is a rare occurrence for a small non-profit like BNAPS but it pays to be prepared. It would also be advantageous to have someone who understands the BNAPS accounting processes as a backup to J.-Claude Michaud, our Treasurer. Without getting into all the financial details, we are fortunate to have **Luc Freve**, one of our newest Board members recently retired as a CPA, willing to take on this task. Working with J. Claude Michaud (Treasurer) and Barry Casanova (Chair of our Board of Examiners), Luc's assistance should help make the entire new financial processes be smooth and thorough.

### Changes in Finance Committee

Recently, the Board of Directors approved a change in our portfolio management. The investment portfolio, which helps to fund much of our internal expenses, formerly managed by a BNAPS Committee of up to 10 people, was turned over to what is called a fiduciary advisor. Given a detailed document of our investment philosophy and degree of risk, a fiduciary advisor works on behalf of the investor to meet the investment goals. Having such an advisor does have a management fee associated with the portfolio but it minimizes the internal decision-making process and hopefully generates returns to not only cover the fee but to grow the funds so that we can further invest in programs to further BNA philately. With this new fiduciary advisor in place, there is no longer a need for a large Finance Committee. **George Dresser**, who formerly was our Finance Committee Chair for over a decade, will head the reduced Finance Committee which now is made up of four members including George. The other three members are **John Keenlyside**, himself a licensed broker, **Barry Casanova** and **Ron Majors** as President. For their contributions over the years, the President would like to thank Gary Steele, Derek Smith, J. Claude Michaud, Eldon Godfrey, Ken Lemke and especially Charles Livermore, who serves as a longtime U.S.-based backup to George and served as an interim Chair until the Committee was changed. George remains as the main contact with

our Fiduciary Advisor based at Morgan Stanley in New York, and Charles remains as our secondary contact with Morgan Stanley.

### **CAPEX 22 Liaison**

It was 26 years ago, when Canada last hosted a CAPEX event, since an international stamp show has been held in this country. CAPEX 22, to be held in Toronto in June 2022, will be the first worldwide exhibition for single frame exhibits only. At least 400 frames will be provided for this stamp show. BNAPS is anticipating having a grand presence by becoming a partner organization. Already, several BNAPS officers are on one or more CAPEX 22 Committees. David McLaughlin, our 1<sup>st</sup> VP, will be the overall CAPEX Chair. To ensure that BNAPS will be deeply involved, **Bill Longley**, who currently is our Publicity Chairman, runs our book fulfillment and is on the dealer Committee for CAPEX 22, has been appointed as BNAPS liaison to CAPEX 22. Bill's function will be to help ensure that BNAPS has a strong degree of participation in this important philatelic event. Stay tuned for further information on the details of our anticipated presence.